|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Dr. Sonia Agarwal**  PhD.(English)  CMJ University  Meghalaya, India.  **Cell Phone Numbers:**  9044986439  **E-Mail:**  **dr.soniaagarwal7@gmail.com**  **Permanent Address**  165 Awadhpuri  Opposite UPSIDC,Lakhanpur  Kanpur (UP)  208024  **Personal Data**  **Date of Birth**- 24th September 1970  **Nationality**- Indian  **Languages Known**   * Hindi * English   **Areas of interest**   * Reading * Social work * Counseling * Management * Debates and extempore | **CURRICULUM VITAE**  **Career Objective**  To establish myself in the field of education so as to utilize my skills and experience to achieve high improvements in academics.  I have an urge to utilize my qualification and creative skills in an environment that is conductive to career development and self-satisfaction.  **Relevant career Experience**   * Presently a lecture In AITH in the HHU Dept. teaching Professional Communication * Lecturer in HHU Dept. HBTI teaching Professional Communication to B-Tech and MCA since January 2012 to 2016 * Lecturer in HHU Dept. HBTI teaching Professional Communication to B-Tech and MCA in 2008-2009. * Lecturer in AITH teaching Professional Communication and Organizational behaviour to B-tech from 2004-2007. * Worked as research assistant in an UGC project from UIET 2007-2008 on the topic   **“Impact of reservation policy on the socio-economic condition of socially backward in the teaching profession” A case study of Kanpur city.**   * Worked as a chief lecturer of English in Technica Forts 2000-2004. * Worked as a teacher in Dr. Virendra Swaroop Public School from 1992-1996   **Academic Qualifications**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Qualification** | **Year of Passing** | **Institute** | **Board/University** | **Percentage** | | Ph.D.  (English) | 2013 |  | CMJU Meghalaya |  | | MA  English | 2008 | D.G | CSJM  Kanpur | 61% | | MBA  Marketing | 1999 | IGNOU | IGNOU | 61% | | MA  Economics | 1995 | D.G | CSJM  Kanpur | 59% | | BA | 1991 | Agra College | Agra | 67% | | Senior secondary | 1998 | Methodist high school | ISC | 56% | | Higher Secondary | 1986 | Methodist High School | ICSE | 54% | |

**Additional Qualification**

* 1 year diploma in computers from NIIT.
* A certificate course on Personality Development and Soft Skills Through NPTEL

**Key Skills & Proficiency**

* Excellent Communication Skills.
* High leadership qualities.
* Can work effectively in team, as well as individually.
* Can teach students as per their level.
* Aware about the various teaching techniques.
* Can speak for a long time.
* Enthusiastic and hard working.
* Ability to maintain high standards of achievement, behaviour, discipline and punctuality amongst the students.
* Computer savvy.
* Inter-personal skills.
* An Avid learner.

**National Seminars**

* Participated in the National Seminar on **“Strategic HR and Change Management”** at CSJMU Kanpur and presented a paper entitled **“Importance of communication in the** **HR Acquisition.**
* Participated in the National Seminar on **“Challenges and Road Ahead: A Macro-Cosmic Analysis of Sustainable Development** at VRAL Govt. Degree College Bareilly and presented a paper entitled **“The Benefits of Corporate Social Responsibility of India”**
* Participated in the National Interdisciplinary Seminar on “ Trajectory of Indian Diaspora, Culture and Ethnicity held at University of Lucknow and presented a paper entitled-

“ **Migrating mindsets: Womanhood, Culture And Ethnicity”** held at University of Lucknow.

* Participated in the National Seminar on **“New Education Policy:Vision & Aspirations”** at VRAL Govt. Degree College Bareilly and presented a paper entitled **“A Retrospection of the Indian Education System”**

**Workshops/FDP attended**

* 1 week workshop on **“Disaster Management and Mitigation”** HBTI Kanpur March 17th -21st 2009.
* 1 week Faculty Development Program on **“Essentials of Teaching Learning Process”** HBTI Kanpur under TEQUIP II March 19th – 24th 2013.
* 1 week Faculty Development Program on **“Curriculum Development and Evaluation** **Methods in Technical Education”** under TEQUIP-II July 1st – 6th 2013.
* 1 week Faculty Development Program on **“Engineering Education: Opportunities,** **Challenges and Future Directions”** under TEQUIP-II March 7-12, 2014.

**Paper published**

* A paper titled **‘Importance of communication in HR acquisition’** published in IOSR-JENp-ISSN: 2278-8719 Volume 5, Issue 5 May 2015.
* A paper titled “ **Migrating mindsets: Womanhood, Culture And Ethnicity”** published in **The IJHSS(**international journal for Humanities and social studies), Vol III, issue X, October,2015
* a Paper entitled **“A Retrospection of the Indian Education System”** ISBN-978-93-83954-28-5, 2016
* A Paper entitled **“Daisaku Ikeda- Apoet and A Reformer”** published in ideal Research Review ISSN No.0973-0583 Vol 38, No. I June2012
* A Paper entitled **“Offensive and Obscene Language in the novels of Shobha De: with special reference to Selective Memory”** published in ideal Research Review ISSN No.0973-0583 Vol 36, No.III December2012

**Responsibilities Held**

* Convener of Literary Council at AITH.2005
* Convener of Cultural Council at AITH.2006
* Played a major role at setting up the language lab at AITH.
* Counselling, selecting and training students for in-house production in Technica Forts.2000-2004
* Coordinator in Virendra Swaroop Public School civil lines Kanpur(1993-1996)

**Additional competencies**

* Proficiency in computer aided teaching.
* Ability to work collaboratively and complete work before deadlines.

**Awards/Achievements**

* Awarded for the best paper presentation from Institute of Business Management, CSJM University Kanpur. (2013)
* Invited to Deliver an expert talk on women’s day by IETE Kanpur. (2016)
* Has been a judge in many competitions held in HBTI and DPS. (2012-2016)

**Declaration**

I hereby declare that above information is correct to the best of my knowledge and belief.

Date: 28-2-2015  **Sonia Agarwal** Place: Kanpur